

## **Pacelli Shamrock Zone and Preschool COVID-19 Preparedness Plan**

As a provider and staff, we will evaluate, monitor, and update this plan as necessary, and on a regular basis. This plan will be posted in the Early Childhood Director's Office and in the Shamrock Zone binder to allow for the teachers and staff to review at all times.

### **1. Frequent Hand Washing** - with soap and water for at least 20 seconds.

- Teachers will reinforce hand washing routines, especially upon arrival, transitions from rooms and activities, before and after playing outside, blowing their nose, coughing, or sneezing. As well as before and after lunch, before and after naptime.
- Use of hand sanitizer that contains at least 60% alcohol can be used if soap and water is inaccessible or unavailable.
- Teachers will ensure that children are supervised when using hand sanitizer and that it is inaccessible to the children when not in use.
- Teachers will wash their hands with soap and water upon arrival and when leaving, before assisting children with sunscreen and between each child, during transitions, before and after snack and lunchtime, when assisting a child in changing, at project times, after using the restroom, before and after preparing food, after cleaning tables or items, after contact with animals or pets, before and after providing routine care for another person and when they are visibly dirty.
- Staff will wear gloves when cleaning, during snack and lunch times, and when providing personal care (i.e. change of clothes, applying band aid).

### **2. Cleaning and disinfecting**

- Staff will wear disposable gloves to clean and disinfect. Will wash with soap and water after.
- Staff will clean surfaces using soap and water, then use a disinfectant.
- Routine Cleaning of frequently touched surfaces such as tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, lockers that are in use, toy bin edges, etc. will be done by staff. Maintenance will be cleaning toilets, faucets, and sinks.
  - This will be done before we open and various times throughout the day.
  - Maintenance also does their daily cleaning and will continue with this.

Shamrock Zone receives/orders their bleach for cleaning and sanitizing supplies from Ms. Rysavy. The Director orders spray bottles and paper towels as needed.

- Teachers will minimize the use of shared supplies that cannot be sanitized.
- Playdough, etc are given in bags for individual child use only.
- Each classroom will have a bin to place the toys that need to be cleaned and sanitized. This bin will be out of reach from the children.

**Cleaning if someone has been confirmed of having COVID-19 we will:**

- Close off areas used by the person who is sick.
- Open windows to increase air circulation in the area while maintaining safety.
- Wait 24 hours before cleaning and disinfecting.
- Clean and disinfect all areas used by the person/child who is sick, such as bathrooms, common areas, shared equipment.
- Vacuum the space and will not vacuum while children are in it.
- Once an area has been appropriately disinfected, it can be open for use.
- Staff without close contact with the person who is sick can return to work immediately after disinfection.
- If it has been more than 7 days since a person who is sick has used the facility, additional cleaning and disinfecting are not necessary.
- If a child becomes sick, has symptoms, they will be moved to a “COVID room” and will stay with the Director until the parent arrives.
- The Director will call the parent immediately to have them pick the child up.

**Cleaning and Disinfecting the Outdoor play area:**

- Outdoor areas generally require normal routine cleaning but DO NOT require disinfection.
- Staff will NOT spray disinfectant on outdoor playgrounds, it is not an efficient use of supplies and is not proven to reduce risk of COVID-19.
- Cleaning and disinfection of wooden surfaces, mulch and sand is not recommended.

Cleaning and Disinfecting your Facility is attached in the full from the CDC.

**3. Arrival and Departure**

- Pick-up and drop off will occur with limited interaction.

- Staff will stand a minimum of 6 feet from parent, child
- Adults are required to wear masks.
- Parents/Guardian are not allowed in the building upon arrival or dismissal.
  - Staff will make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing, or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness.

#### **4. Plans for sick children, teachers, and volunteers**

- Teachers will conduct daily health checks. This includes screening the children, staff and volunteers to ensure those who exhibit any symptoms are not present in the facility.
- We will follow exclusion guidance and ensure that the children, teachers, and volunteers stay home when they are sick.
- If a child, teacher, para, or volunteer is diagnosed with COVID-19, or if we have any questions about anyone who is exhibiting symptoms we will reach out to MDH at:

[health.schools.covid19@state.mn.us](mailto:health.schools.covid19@state.mn.us)

#### **5. Social Distancing Throughout the day**

- SZ will limit group size as much as possible and create consistent groups of children and providers who will stay together throughout the day.
- We will limit mixing groups as much as possible.
- Each group will alternate hallways, bathroom, playground, transitions, and transitions to lunch.
- Staff will remain 6 feet apart
- Groups will be in the lunchroom together but will be spaced and will remain in their group.
- At naptime we will space cots as much as possible and have the children head to toe whenever possible.

#### **6. Source control and cloth face coverings**

- Face covering must be worn by staff beginning Monday, July 27th in accordance with the new executive order which was enforced Saturday, July 25th, 2020.
- Face coverings are not required for children under 5.
- Children age 33 months through 5 who can reliably wear a face covering or face shield in compliance with CDC guidance on How to Wear Cloth Face Coverings may do so. This means they can wear it without frequently touching or removing it.
  - If a child care provider cares for children who are 5 and under, but also cares for children older than 5, the business can exempt children older than 5 from face covering and

face shield requirements only if the exemption is clearly communicated in writing with all enrolled families and included in the COVID-19 Preparedness Plan. This is intended to ensure that in cases where a few children attend a program after-school, a provider can determine what is most age-appropriate and supportive of the development and safety for all children in the environment. Again, the policy must be communicated clearly with all enrolled families.

- The Director will reach out to all families that are enrolled in Shamrock zone about the exemption. Please feel free to contact Marie at [mviker@pacellischools.org](mailto:mviker@pacellischools.org)

On this page:

Face Coverings in Child Care Settings

Key Messages about Face Coverings

Resources

<https://www.health.state.mn.us/diseases/coronavirus/schools/masks.html>

## **7. Workplace Ventilation**

When possible Pacelli Shamrock Zone will work to maximize the amount of fresh air being brought in, limit air recirculation and will make sure the ventilation systems in the building are being properly used and maintained.

## **8. Playground Use**

- Stagger playground use
- Children and Staff will wash hands before and after touching play structures.
- Will clean highly touched areas of the play structure between groups.

## **9. Meals and Snacks**

- Staff will not allow the children to serve themselves
- Staff will serve meals.
- Children will follow social distancing rules.

## **10. Field Trips and Events**

- In-house “field trips” will be done via Zoom.
- Social distancing will be maintained

- Cleaning and sanitizing will happen between groups.